



## Rules for Exhibitors

1. Forms must be completed in their entirety, and all deadlines as set forth in the cover letter must be met in order to be considered as an Exhibitor.
2. The DADE EXPO staff reserves the right to prohibit the sale of any merchandise which is questionable in nature. Photographic evidence of items being crafted by the Exhibitor is required as part of each Exhibitor's registration materials. Edible items may only be sold if you are an approved food Exhibitor and comply with all health regulations for the State of Georgia. Please verify acceptability with DADE EXPO staff prior to registration.
3. Pets and helium balloons are not permitted in the DADE EXPO.
4. No Open Flame Policy- open flames are prohibited
5. The DADE EXPO is a 100% tobacco-free event. Cigarettes and other tobacco products (including vaping) are prohibited on all properties, including in vehicles, parking lots, outside areas, and all facilities.
6. All merchandise and display equipment must fit in the marked space of the booth (6' x 2.5' tabletop, 8' x 10' booth). There will be no storage area supplied. Exhibitors must ensure there are no disruptions emitting from their booth. Exhibitors **ARE NOT ALLOWED** to block the aisle ways by sitting outside of their booth space. Please plan your layout accordingly knowing you need to sit/stand within your space.
7. Upon request, one outlet plug will be provided to each Booth at a charge of \$25 (limited availability). The reservation for the electrical outlet must be made in advance. Electrical load cannot exceed 110 volts, 10 amps without prior permission of the building electrician. Extension cords or power strips are the responsibility of the Exhibitor. Misuse or overload of electrical circuit will result in immediate disconnection and forfeiture of electrical outlet rental fee.
8. Exhibits must be set by DADE EXPO opening at 9am on Saturday, December 4, 2021, and staffed by individuals over the age of 18 until DADE EXPO closes at 4 pm on Saturday, December 4, 2021. All participants must follow the load-in and load-out schedules stated in the confirmation letter.
9. A security guard will be on duty overnight, but the Alliance for Dade cannot guarantee the safety of materials. By signing the Registration Form, Exhibitors release the Alliance for Dade from responsibility for damage or theft.

10. All transactions between the Exhibitor and customer are the responsibility of the Exhibitor. Exhibitors must have their own change funds. The customer has the right to request and receive a receipt. The collection and remittance of Georgia Sales Tax is the responsibility of each Exhibitor. Sales tax questions should be directed to Georgia Department of Revenue.
11. There will be no refunds, and booths are not transferable.
12. Misuse/abuse of the Dade County High School, its staff, or any of its equipment will be grounds for immediate dismissal.
13. Rules are subject to change. Continued participation of the Exhibitor is at the discretion of the DADE EXPO staff.
14. Exhibitor shall protect, maintain, save and hold harmless the Alliance for Dade, Inc., its officers, agents, servants and employees from and against any and all claims, demands, expense and liabilities arising out of injury or death to any person, or the damage, loss or destruction of any property which may occur in or about the venue (including any portion thereof which Exhibitor has not been given the right to occupy or use pursuant to the terms of this Agreement) or which may arise or in any way grow out of any act or omission of Exhibitor, its agents, invitees and patrons' use and occupancy of venue.
- 15. FAILURE TO FOLLOW ANY OF THE ABOVE RULES/REGULATIONS WILL RESULT IN DISMISSAL FROM THE DADE EXPO AND WILL FORFEIT FUTURE PARTICIPATION.**

Signature:

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Name of Company/Organization:

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Date:

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